

**International Society
"European Society for Bonding Psychotherapy" (ESBP)**

RULES AND REGULATIONS
23/03/2000

1 •

MEMBERSHIP CATEGORIES

1 ••

The active members, as defined in the Articles of Association, are classified into the following categories.

1 •••

MEMBER-IN-TRAINING "MIT"

Interested persons who register for a training programme with a Teaching Fellow in Bonding Psychotherapy (TF) will be appointed Member-in-Training. They are authorised to practise Bonding Psychotherapy as Assistant Instructor or co-leader in a group with proper supervision.

2 •••

FELLOW "F"

Those persons who have completed an acknowledged Bonding Psychotherapy training programme organised by the Board of Directors, have followed the required number of peer group hours and meet all the criteria of the Society's Rules and Regulations can be appointed Fellows by the Board of Directors. They are qualified Bonding Psychotherapy practitioners. To maintain their status as Fellow, they must participate in at least one Bonding Psychotherapy Workshop led by a Teaching Fellow a year.

3 •••

TEACHING FELLOW "TF"

Those Members who are already recognised as Fellows can follow further training to become Teaching Fellows. Teaching Fellows must have an advanced academic degree in a mental health care discipline. After having obtained such a degree, having completed the training programme prescribed by the Board of Directors and having met all the criteria of the Society's Rules and Regulations, they must pass the examinations organised by the Credentials Committee. If the Credentials Committee recommends their qualification, they can be appointed Teaching Fellows by the Board of Directors and are qualified to lead training workshops, to organise training programmes and to train other persons in Bonding Psychotherapy. To maintain their status as Teaching Fellows, they must participate in at least one Bonding Psychotherapy Workshop, either as co-leader or as participant, led by at least one other TF a year.

2 ••

The non-active members, as defined in the Articles of Association, are classified into the following categories.

1 •••

ASSOCIATE MEMBER "AM"

Those persons who are interested in Bonding Psychotherapy. They receive the Newsletter.

2 •••

INTERESTED MEMBER "IM"

Those persons who have participated in two weekend workshops led by a Teaching Fellow or who are following Bonding Psychotherapy can become IM's. They receive the Society's publications and can enrol for further training in Bonding Psychotherapy. They are not recognised as qualified Bonding Psychotherapy practitioners.

2 •

SPECIAL TITLES

1 ••

HONORARY PRESIDENT

This title is strictly reserved for a President who has made a very valuable contribution to the development of the ESBP. This membership is lifelong and free of fee. The Honorary President is elected with a unanimous vote by the General Assembly voting on a unanimous proposal of the Board of Directors. There can only be one Honorary President. He is a voting Member.

2 ••

HONORARY MEMBER

This title is reserved for a Member who has made a very valuable contribution to the development of Bonding Psychotherapy at any level. This membership is lifelong and free of membership fee. The Honorary Member is elected with a majority of votes by the General Assembly voting on a unanimous proposal of the Board of Directors. He is a voting Member.

3 •

THE BRANCHES

1 ••

When in a certain Country or a specific area a group of Fellows and Teaching Fellows form a Society for Bonding Psychotherapy, they can make an appeal to the Board of Directors to be recognised as an official Branch of the ESBP. A new Branch is accepted by the Board of Directors with a two-thirds majority of votes. The Board of Directors can also dissolve the relationship between a Branch and the ESBP with a two-thirds majority of votes within the Board because of the violation of the Society's Articles of Association, its Rules and Regulations, its code of behaviour or its quality standards, or at the request of the Branch itself.

2 ••

The Branch can use its own name as it is mentioned in the appeal, and can adopt its own Articles of Association as long as its terms are not incompatible with the basics and procedures laid down in the present articles and in the Articles of Association of the ESBP. The minimum standards for Fellow and Teaching Fellow are laid down by the ESBP's Board of Directors.

3 ••

As soon as it is recognised by the Board of Directors, every Branch can delegate two representatives to the Board. After their effective election by the General Assembly, these Members will be involved in all of the Board's activities either in person or by written proxy or by telephone followed by written confirmation.

4 ••

The Branch can recommend certain persons to the Board whom it considers capable of practising Bonding Psychotherapy as Fellow or as Teaching Fellow, in accordance with the

requirements with regard to training and experience set forth in the present articles. The Board of Directors can assent to such recommendations when it recognises that new Branch.

5 ••

The membership fees sent to the ESBP can be different from those of the individual Members.

6 ••

Individual Members pay the normal membership fees to the ESBP. In this case they retain their individual voting right as for the election of their representatives as well as at the regular ESBP meetings.

4 •

THE FEES

1 ••

ANNUAL FEES

The annual fees amount to:

MIT : 25 €

F : 50 €

TF : 100 €

2 ••

PAYMENT OF FEES

The fees are paid into account number 475-2135461-22, Kredietbank, Sint-Kruis Brugge, Belgium. The fees must be paid in Euro, all costs at the expense of the payer.

5 •

THE OFFICE

1 ••

DUTIES OF THE OFFICE

1 •••

PRESIDENT

The President chairs the meetings of the General Assembly, the Board of Directors and the Office, and is an ex-officio voting Member at all Committees with the exception of the Nomination Committee. He is the General Manager of the ESBP and supervises, controls and directs all the business and affairs of the ESBP, subject to the approval of the Board of Directors. He presents an annual report at the annual meeting of the ESBP. He undertakes all other tasks that result necessarily and logically from the office of President.

2 •••

VICE-PRESIDENT

In case of the President's death or absence, or in case of his inability to act as president for any reason whatsoever, the Vice-President takes over the President's job responsibilities. The Vice-President assists the President in his tasks depending on how the President delegates his responsibilities.

3 ●●●

SECRETARY

The Secretary is responsible for writing and sending out the invitations for all the meetings of the ESBP and its Committees and is present at all these meetings. He conducts all correspondence and is responsible for the execution of all orders, votes and resolutions that are not explicitly assigned to anybody else. The Secretary is also the Keeper of the Corporate Seal. The Secretary also keeps the minutes of the meetings of the Board of Directors and of all the Committees of the ESBP. He keeps all the records and minutes and executes all tasks assigned to him by the Board of Directors.

4 ●●●

TREASURER

The Treasurer collects all fees and contributions and keeps the books with regard to all the revenues and expenditures of the ESBP. He only makes payments on the basis of written receipts. He deposits all sums he receives either in a bank, in several banks or in a trust company acknowledged by the Board of Directors. He presents a financial report at the annual meeting, or whenever the President asks him to do so.

Remittances must be signed by the Treasurer and at least one other Office Member.

The funds, books and receipts in the hands of the Treasurer will at all times be under the supervision of the Board of Directors, which has the power to inspect and control all documents at any time. Whenever the Board of Directors asks him to do so, the Treasurer will stand surety for the ESBP as regards the conscientious performance of his tasks in the way the Board will prescribe.

2 ●●

DISMISSAL OF AN OFFICE MEMBER

All Office Members can be removed from office at any time, with statement of reason, by the Board of Directors with a two-thirds majority of votes and a simple majority of attendance at a special meeting convened to that end.

3 ●●

VACANCIES

All vacancies for any office will be filled by the Board of Directors without delay at its next meeting.

4 ●●

ALLOWANCE FOR EXPENSES

The Office Members receive the following salary and allowance:

| | |
|----------------|-----|
| President | : 0 |
| Vice-President | : 0 |
| Secretary | : 0 |
| Treasurer | : 0 |

6 ●

INVITATIONS

1 ●●

THE GENERAL ASSEMBLY

The invitations for this annual meeting must be signed by the Secretary and sent to all voting Members, at the address they have given most recently, sixty (60) days before the day of the meeting at the latest. All invitations must mention the place, the date, the time and the purpose of the meeting.

2 ••

THE BOARD OF DIRECTORS

The invitations must be signed by the Secretary and sent to all Members of the Board of Directors, at the address they have given most recently, thirty (30) days before the day of the meeting at the latest. The President can - if he deems it necessary -, and the Secretary must - at the written request of three Members of the Board - send out an invitation for a special meeting of the Board. In this case the invitations need to be sent only ten (10) days before the date fixed for the meeting at the latest and the members must be notified by telephone as well. The Board can organise written meetings if two-thirds of the Directors agree with the procedure proposed to that end.

3 ••

SPECIAL INVITATIONS

1 •••

DISMISSAL AND EXCLUSION

A member can be dismissed or excluded by the Board of Directors with a two-thirds majority of votes and a simple attendance requirement, on condition that the Member is informed of the charges by registered mail, sent to the address he has given most recently, fifteen (15) days before the decision is to be taken at the latest. Together with this notification, the Member is informed of the time when and the place where the Board of Directors is taking its final decision. The Member will be given the opportunity to defend his case at the time and place mentioned in the said notification.

2 •••

NOMINATION

The Nomination Committee will put the Secretary in possession of a written list of all the names of the candidates sixty (60) days before the date fixed for the annual meeting at the latest, and the Secretary will send a copy of this list to all the Members of the General Assembly, at the address they have given most recently, together with the invitation for the meeting.

7 •

COMMITTEES

1 ••

LINES OF POLICY

All Committees will work within the lines of policy laid down by the Board of Directors and will submit their recommendations for action to the Board of Directors.

2 ••

COMMITTEE MEMBERSHIP

Less than half the members of a Committee will be Members of the Board, unless no other persons can be found.

The Board of Directors puts together the committees.

3 ••

THE VARIOUS COMMITTEES

1 •••

NOMINATION COMMITTEE

A Nomination Committee will be appointed by the Board of Directors which will be composed of three members, one of whom at least will be a Member of the Board. This Committee is responsible for the nomination of the candidates for the Office and the

Board of Directors who are to be elected at the next annual meeting, and for filling any vacancy. The Nomination Committee will put the Secretary in possession of a written list of all the names of the candidates sixty (60) days before the date fixed for the annual meeting at the latest, and the Secretary will send a copy of this list to all the Members of the General Assembly, at the address they have given most recently, together with the invitation for the meeting.

2 ●●●

QUALITY COMMITTEE

The Quality Committee will elaborate and recommend the quality standards with regard to the education and training of all applicants and membership categories of the ESBP.

3 ●●●

CREDENTIALS COMMITTEE

This Committee consists of TF's. It will draw up and administer the written and oral exams for Fellow and Teaching Fellow candidates, and report to the Board of Directors, recommending that those who have qualified are recognised as Fellows or Teaching Fellows.

4 ●●●

ETHICS COMMITTEE

The Ethics Committee will draw up an ethical code for all the ESBP Members and will judge all charges of unethical conduct or practices with regard to Bonding Psychotherapy on the part of any Member. After such an evaluation, it will recommend the measures it deems fit to the Board of Directors.

5 ●●●

RESEARCH COMMITTEE

The Research Committee will put itself at the disposal of all Members who carry out research with advice, encouragement and support, and will make all significant results available for publication. It will propose new areas in which research is required and draw up guidelines to get the research in these areas airborne. All Members involved in research must obtain the Committee's advice.

6 ●●●

PUBLICATIONS COMMITTEE

The Publications Committee will edit and publish a quarterly Newsletter with articles that keep the Members informed of all topics of the day. The Newsletter Editor in Chief is responsible for its structure, subject to the approval of the Board of Directors. The Publications Committee will also publish a regular - yearly or half-yearly - journal for the exchange of experiences and significant information with regard to Bonding Psychotherapy among the members themselves and among the members on the one hand and professionals of other therapeutic disciplines on the other hand. The Newsletter's Editor in Chief is responsible for the structure of this journal, subject to the approval of the Board of Directors.

7 ●●●

FINANCIAL COMMITTEE

The Financial Committee will prepare the ESBP's annual budget and discuss and approve all adaptations that may appear necessary in the course of the year. It will authorise all expenditures of the ESBP's funds, subject to the approval of the Board of Directors. It will prepare both the short-term and long-term financial plans in order to enable the ESBP to continue its activities. It will see to it that the books are audited and checked every year and it will supervise the Treasurer, and co-operate with him,

in the performance of his tasks. The Treasurer is chairman of this Committee by virtue of his office.

8 •••

INSTITUTES COMMITTEE

The Institutes Committee will establish and supervise the ESBP Training Institutes. Together with the Quality Committee, it will co-ordinate the training curriculum and evaluate it regularly. The Institutes Committee can advise the Board of Directors to accept or reject a request to be recognised as an ESBP Institute.

9 •••

MEMBERSHIP COMMITTEE

The Membership Committee will devise effective means for attracting new members among those people who have found new joy in life through Bonding Psychotherapy or who have become interested in Bonding Psychotherapy through workshops. It will put in special efforts to attract new members among the interested people who are already professionals in related disciplines.

8 •

INSTITUTES

1 ••

CRITERIONS

An institute is defined as a teaching arm of the ESBP and should meet the following requirements:

1 •••

The Director of the Institute is a Teaching Fellow. At least two staff Members are Fellows.

2 •••

The curriculum and training offered by the Institute must be elaborated by the Quality Committee and ratified by the Board of Directors.

3 •••

The training fees must be paid to the Institute in accordance with the training contract as it is ratified by the Board of Directors.

4 •••

The Institute's staff will encourage research and participate in it.

5 •••

The requirements for being admitted to the training will be identical to those elaborated by the Quality Committee, subject to the approval of the Board of Directors. The training records of all candidates will be put at the Credentials Committee's disposal, which will make all recommendations for the promotion in category within the ESBP.

2 ••

ESTABLISHMENT

The Institutes are established by means of a separate document.

9 •

PROCEDURES EN CRITERIONS FOR INSTITUTE THERAPIST, FELLOW AND TEACHING FELLOW (SEE ATTACHMENT ISNIP LIST OF MEMBERS 1996 P. 22, 23 AND 24)

1 ••

Institute Therapist

2 ••

Fellow

3 ••

Teaching Fellow

Drawn up in Toscolano-Moderno, Italy, op 23/03/2000.

Follow the signatures.

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